



## **2024 – 2025 Local Improvement Scheme (LIS)**

The objective of the LIS is to fund the construction or improvement of small non-public roads not normally maintained by the Local Authority. Homeowners, farmers or other users of these roads make a small contribution and the Department of Rural and Community Development provide the balance of funding. Kildare County Council administers the LIS for residents of Kildare. Funding is subject to applications meeting the road eligibility and additional criteria as detailed in the Kildare Local Improvement Scheme Guidelines. A minimum of one of the applicants must be engaged in agricultural activities (agri-activities) on a parcel of land accessed by the road and this applicant must provide a herd/flock number. We advise that you read these guidelines carefully before filling out your application.

We are happy to answer any questions you may have about the scheme. You can either email us at [liscis@kildarecoco.ie](mailto:liscis@kildarecoco.ie) or call us on 045 980421.

### **Part 1 - The Agreement:**

- We, the undersigned, each being the owner/occupier of land in the townland(s) referred to in **Part 3(A)** of this application, hereby apply to Kildare County Council under the Local Improvement Scheme grant.
- We agree that if are awarded the grant that all works will be carried out by the Kildare County Council known as *The Agent* on our behalf and not in their capacity as the Local Roads Authority.
- We agree that when works are completed the road will not be regarded as a public road and will not subsequently be taken in charge by Kildare County Council as the Local Roads Authority.
- We, the undersigned, hereby agree to be bound in all respects by all conditions of the scheme as detailed in the guidelines for this scheme.

We, hereby appoint and delegate full power to (print name): \_\_\_\_\_  
as our '**Applicants' Representative**' to act for us in all business relating to this application.



**PART 2 - Name and Signature of all persons whose lands or interests would benefit by the proposed work.**

	Name of Property Owner (PRINT)	Signature of Property Owner	Eircode	Contributing financially to the Scheme Yes/No
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Further signatures may be written on separate sheet if necessary.

**Applicants' Representative:**

I agree to act as the Applicants' Representative. I confirm that this list contains the names of **all** landowners **and** others whose land, houses or other property would be served by this works carried out under this scheme. **Signed:** \_\_\_\_\_

**Emai:** \_\_\_\_\_ **Phone:** \_\_\_\_\_



**PART 3 - Particulars of Work for Which Application is Made.**

**Municipal District:** \_\_\_\_\_

(Athy, Celbridge/Leixlip, Clane/Maynooth, Kildare/Newbridge, Naas – see map in guidelines)

**Townland(s):** \_\_\_\_\_

**Type of Work:** \_\_\_\_\_

**Length of Road:** \_\_\_\_\_

**Width of Road:** \_\_\_\_\_

**Area of Road in squared metres:** \_\_\_\_\_

**Exact descriptive location of road (include a map):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Road Co-ordinates in ITM (Irish Transverse Mercator) format -**

**Start:** \_\_\_\_\_

**Finish:** \_\_\_\_\_

**Is the Road in an Amenity Area?** \_\_\_\_\_

(Amenity roads are non-public roads leading to important community amenities such as graveyards, sporting facilities\*, piers, mountain access points or other tourist / heritage sites). \*Access roads only. Parking areas, curtilage or set down areas are not covered by this scheme.

**Has the proposed work ever been maintained by or repaired by the County Council – If so give the relevant details?** \_\_\_\_\_

\_\_\_\_\_

**Does the proposal serve any outside families, or the public generally, and if so what purposes?** \_\_\_\_\_



Number of houses which would benefit from the works? \_\_\_\_\_

Number of parcels of land (Non-Residential) which would benefit from the works?

\_\_\_\_\_

Is the road open to the public? \_\_\_\_\_

Are there any special circumstance to be considered? e.g. adapted vehicles, additional access needs (please note explanatory information or supporting evidence may be requested.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are all persons, whose land or interests would be affected in any way by the proposed work, if carried out, prepared to give the necessary consent to the execution of the work? \_\_\_\_\_

The signatures of all other persons whose lands would benefit by the proposed work, but who would not have joined in this application are required below indicating that they have no objection to the proposed works outlined above.

If there are no beneficiaries other than those who have signed in **PART 1** "None" should be written below.

Name	Eircode



A minimum of one of the applicants must be engaged in agri-activities on a parcel of land accessed by the road and this applicant must provide a herd/flock number. A copy of maps associated with the Basic Payment Scheme application provided by the Department of Agriculture, Food and the Marine, or equivalent official documentation must be submitted with this application.

Name of Landowner engaged in agri-activities: \_\_\_\_\_

Folio Number: \_\_\_\_\_

(Please attach copy of folios and/or lease agreements where applicable.)

Name of Landowner	Herd/Flock No.	Evidence Provided – please list documents submitted with application:

**Checklist:**

- Road location map
- Folio Map/Lease agreement
- Proof of at herd/flock number
- Copy of Basic Payment Maps or equivalent

**Declaration:**

I have the consent of all landowners/occupiers affected by the works applied for, to act on their behalf in relation to this application. All information provided and supporting documentation is accurate to the best of my knowledge. I am aware that Kildare County Council must be notified in writing of any changes to the information provided in this application e.g. change in beneficiary numbers/names etc. I have read and understood the relevant guidelines and comply with same.

**Signed – Applicants Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **DATA PROTECTION CONSENT – Data Protection Acts 1988 to 2018**

By submitting this application, it is understood that consent has been given for the collection and processing of the data provided by me, the Applicants' Representative by Kildare County Council and the sharing of this data with relevant agencies/bodies for the purposes of processing my application. The statutory basis for the Local Improvement Scheme is set out in Section 81 of the Local Government Act, 2001.

I agree that Kildare County Council when assessing this application may share personal information which I have provide with other Government Departments/Agencies including the Department of Agriculture in accordance with the law. This information can and will be used by Kildare County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kildare County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and in accordance with the Council's Retention Policy.

To view the detailed Privacy Statement please go to the Council's website at <https://kildarecoco.ie/YourCouncil/GovernanceandCompliance/PrivacyStatement/>